Saint John XXIII Catholic School Extended Day Program

**AUTHORIZED PERSONS LIST**

Parents:

In order to make the Extended Day pick-up process run more smoothly, we are asking you to please provide us with any person(s) that allowed to pick-up your child. We will keep this file with the Extended Day staff instead of the office. This will take the place of any notes or emails that were previously requested if any other person, other than a parent, was going to pick up a child at Extended Day.

**Your signature below will serve as acknowledgement that the person(s) on this list can pick up your child.**

**Child's Name 1._____ 2._____**

**Authorized Person(s) other than parent to PICK-UP child/student of St. John XXIII**

Please print First Name, Last Name Relation: i.e. grandmother, friend, coach, uncle, etc.

**1.** _____ _____

**2.** _____ _____

**3.** _____ _____

**4.** _____ _____

**5.** _____ _____

**6.** _____ _____

There may be instances when a parent/guardian/friend, etc. is **NOT** Authorized to pick-up your child. Please list person(s) on the line below: *We cannot deny a parent of picking up their child unless it is ordered through the court.

**1.** _____

**Signature of Parent/Guardian** _____

**Emergency contact phone number(s)** _____

_____

**Date** _____